

Worldwide leaders in offshore logistical solutions.

# Finding, connecting, building success.

Our commitment to building a stronger, safer, reliable and more sustainable energy future goes hand in hand with our commitment to the people who will make it possible.

Offshore



# Job Title CDL Driver

Location	Port Fourchon, Louisiana, USA
Responsible to	Slade Griffin, VP of Operations
Responsible for	Providing transportation services between customer facilities and OEG Offshore facility in Port Fourchon and surrounding areas.
Key responsibilities and accountabilities:	<ul> <li>Pick up and deliver products, supplies, and equipment and run errands as directed by the Operations Manager.</li> <li>Maintain and preserve records associated with product pick up and deliveries</li> <li>Ensure all loads are secure and that securing devices are in good condition prior to transporting.</li> <li>Perform pre and post vehicle inspections to validate that vehicle is in safe operable condition and submit to management.</li> <li>Complete and submit driver logs to management in a timely manner.</li> <li>Maintain company vehicle by renewing inspection tags, licenses, and performing preventive maintenance as required and submit to management.</li> <li>Notify Operations Manager of any issues identified with the company vehicle and/or issues surrounding deliveries/operations.</li> <li>Perform work and drive the company truck in a safe manner including adherence to driving laws and company safe practices.</li> <li>Inform Operations Manager of any driving violations/tickets/incidents that occur.</li> <li>Perform housekeeping and other general warehouse maintenance activities as needed.</li> <li>Maintain a current driver's license at the appropriate classification level on file with company.</li> <li>Maintain a safe driving record and be knowledgeable of all FMCSA regulations.</li> <li>Performs other tasks and assists in special projects as per supervisor's request.</li> <li>Facilitate the development of system documents such as operating procedures and work instructions that are needed in the field operations area and support the implementation of such.</li> <li>Conduct company business as directed by the company's management and further develop the system in accordance with the company's mission and quality objectives and goals.</li> <li>Travel as required to conduct company business and represent the company in matters pertaining to the system.</li> </ul>



	<ul> <li>Maintaining and Filling information on all forms of media as required by the departments processes.</li> <li>Report to management any system discrepancies or opportunities for improvement regarding truck operations.</li> <li>Be expected to effectively and professionally verbally communicate with customers, vendors, management, and other co-workers to perform the duties of this position.</li> <li>Be thoroughly familiar with, understand, and assist in the implementation of business policies of the company, in order to support and enhance the working environment.</li> <li>Understand and perform the processes as described in the position's written operating procedures and work instructions.</li> <li>Initiate customer complaint records as situations arise.</li> <li>Perform his or her work in a timely manner, prioritizing his time according to the needs of the system, and quickly performing pickups and deliveries as required by the company.</li> <li>Be aware of the concepts of the quality system and the format of ISO 9001</li> <li>requirements as applicable to the CDL Driver position and operations group.</li> </ul>
Health and Safety Responsibilities	Health and safety of all staff under direct control or supervision. Ensure all activities are carried out in a safe manner in line with current risk assessments and good working practices. Ensure accident/incidents are reported in a timely manner. Comply with OEG Offshore Group HSE policy.
Quality Responsibilities	To have a general understanding of the areas of our ISO 9001 management system that are relevant to the role, comply with our OEG Group Quality Policy and understand OEG's targets and objectives.
Environmental Responsibilities	<ul> <li>Comply with our recycling standards using the correct disposal of items as per signs and bins provided.</li> <li>Reduce energy consumption by turning electrical equipment off when not in use.</li> <li>Report any spills immediately to the Group QHSE Team/Line Manager to allow spill team to clean up using correct items.</li> <li>Comply with COSHH assessments in place, if applicable, and use correct PPE as contained therein.</li> </ul>
Skills and Experience:	Must have at least 3 years CDL driving experience
Qualifications:	Must have CDL driver's license



# Why should you work with us?

At OEG Offshore, we place a high priority on the well-being and success of our employees. That's why we provide comprehensive benefits packages, which include competitive salaries and health insurance coverage. Additionally, we offer employer workplace pension contributions and ongoing training and development opportunities to support your professional growth.

## Join a successful growing worldwide business.

This role is perfect for a passionate individual looking for a challenging yet rewarding career path in the offshore energy sector. If you are eager to contribute to our mission and possess the skills we're looking for, we would love to hear from you.

### How to apply

To apply for this open vacancy, then please email us your cover letter and c.v. to **hr.usa@oegoffshore.com** 

To view more of our vacancies, please visit our website: **oegoffshore.com/careers** 

